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# OCT COVID-19 2 SISTERS PLANT

<b>Date of meeting:</b> 24/06/2020		<b>Time of meeting:</b> 13:30
<b>Venue for meeting:</b> Skype, Teleconference		
<b>Version:</b> V0a (DRAFT)		
<b>Attendees</b>		
██████████, Public Health Wales (Chair)	██████████, Public Health Wales	██████████, Public Health Wales
██████████, Public Health Wales (minutes)	██████████, Welsh Government	██████████, Betsi Cadwaladr University Health Board
██████████, Public Health Wales	██████████, Public Health Wales (left 14:00)	██████████, Public health Wales
██████████, Public Health Wales	██████████, Public Health Wales	██████████, Betsi Cadwaladr University Health Board
██████████, Betsi Cadwaladr University Health Board	██████████, Public Health Wales	██████████, North Wales Local Resilience Forum
██████████, Health & Safety Executive	██████████, Gwynedd County Council	██████████, Food Standards Agency
██████████, Flintshire County Council	██████████, Anglesey County Council	██████████, North Wales Police
██████████, Anglesey County Council	██████████, Bodnant Medical Centre, Bangor	

1	<p><b>Welcome, introductions and apologies for absence</b></p> <p>Chair welcomed all to the meeting. No apologies were noted.</p>
2	<p><b>Minutes and actions from previous meeting (23.06.20)</b></p> <p>The Chair noted the minutes from the previous meetings of the group were circulated for comment on the 24.06.20:</p> <ul style="list-style-type: none"> <li>• 19.06.20</li> <li>• 20.06.20</li> <li>• 21.06.20</li> </ul> <p>The group were requested to review accuracy. The chair wished to note their apologies for the delay in circulating the minutes to group members. Additional support for minutes has been identified.</p> <p>Actions were reviewed. A summary of action updates are at the end of the minutes.</p>
3	<p><b>Background and Context</b></p> <p>It was recognised that all attending were familiar on the background and context of this incident.</p>
4	<p><b>Epidemiological summary of cases</b></p> <p>The following update was provided:</p> <ul style="list-style-type: none"> <li>• █ further case has been confirmed in the last 24 hours</li> <li>• Total number of cases: 201</li> <li>• Total number of tests to date: 448</li> <li>• 67 members of staff are yet to be tested. 6 of these staff members have been identified to the Health Board for testing. <ul style="list-style-type: none"> <li>◦ █ noted that the Health Board are encouraging staff who are yet to be tested to attend the community testing unit (CTU) in Bangor. █ noted data cleansing is</li> </ul> </li> </ul>



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	<p>ongoing to identify staff members who are yet to be tested. This is of further importance for developing plans for those who cannot access the CTU in Bangor.</p> <ul style="list-style-type: none"> <li>• We may see a reduction in the number of staff members who are yet to be tested as data is reconciled</li> <li>• The OCT wished to note that case numbers only refer to employees/contractors at the site and do not include household contacts (indirect cases as per the case definition for the outbreak)</li> <li>• 13 individuals in Gwynedd will be contacted on the 24.06.20. A further ■ members of staff are unable to be contacted due to the availability of contact details. <ul style="list-style-type: none"> <li>◦ ■ noted GPs can support in obtaining contact details for identified persons</li> <li>◦ ■ offered the support of the North Wales Police in obtaining contact details for individuals should they have had previous contact with the police.</li> <li>◦ It was recognised that the company can further support in identifying individuals for whom contact details need clarifying.</li> </ul> </li> <li>• The Health Board reported an increase in admissions with ■ patients identified as household contacts being admitted to critical care.</li> </ul>
5	<p><b>Testing and Sampling</b></p> <p>■ wished to express her gratitude to the Trace, Test, Protect (TTP) teams locally, regionally, and nationally for the support that has been provided.</p> <p>The following update on TTP activity was provided:</p> <ul style="list-style-type: none"> <li>• 180 index cases logged on the CRM</li> <li>• 156 contacts</li> <li>• 168 contacts generated</li> <li>• 131 contacted</li> </ul> <p>■ wished to note that the figures provided have caveats on accuracy and that NWIS has been approached to provide support in obtaining more detailed information and a report will be provided.</p>
6	<p><b>Review of control measures</b></p> <p>The chair confirmed that activity at the premises remains suspended and that all staff are self-isolating for 14 days.</p> <p>A meeting is taking place on Friday morning (26.06.20) with the premises to seek assurance on the measures being taken to ensure safe operation, reinforcing social distancing and hygiene.</p>
7	<p><b>Communications</b></p> <p>■ provided the following summary on media activity:</p> <ul style="list-style-type: none"> <li>• Health Minister is providing a written statement on cases linked with meat packing plants, specially making reference to 2 Sisters and other outbreaks.</li> <li>• Media bids have been received from BBC and Channel 4</li> <li>• Giri Shankar appeared on the Victoria Derbyshire programme (24.06.20) to speak on cases relating to meat processing plants in general.</li> </ul> <p>The OCT discussed whether proactive or reactive media lines are to be produced today. To inform the group's decision, ■ noted the intention for PHW communications to move to a single announcement of cases on a daily basis. The OCT were asked to consider moving to a daily single statement.</p> <p>The consensus of the group to move to a single statement approach (supported by other communication channels) was agreed.</p> <p>The OCT agreed for a reactive statement to be developed in the event of any queries today to reflect the current position.</p> <p><b>ACTION:</b> ■ to develop a reactive media statement and share with partners of the OCT.</p>



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	<p>■ noted that 'easy share' messaging (e.g materials that can be shared through WhatsApp) are currently being developed with 3<sup>rd</sup> sector organisations. These materials will be shared with partners and communities.</p>
8	<p><b>Any other business</b></p> <p>■ noted she has been appointed the lead within the CMO team to observe OCTs to cascade information and provide feedback.</p> <p>■ noted that a list of 222 staff had been received from the company who are still awaiting test results. OCT members agreed that test results are to be shared with the company to notify staff of their result. Group members agreed that the sharing of patient identifiable information through the company was a reasonable and justified measure in the response to the outbreak.</p> <p><b>ACTION: ■ to share staff positive and negative test results with the company whilst ensuring that staff are aware of the mechanism to seek further advice and support if required.</b></p> <p>■ noted that additional analytical support had been identified to support the OCT.</p>
10	<p><b>Confirm date and time of next meeting</b></p> <p>The date and time of the next meeting was confirmed as 13:30 on the 25.06.20. Diary invitations have been circulated to group members.</p>

### Actions

REF	Action	Owner	Status
08/20	Discussion to take place on how to get the additional question information off the CRM	■	Ongoing
24/20	<p>Separate meeting to be held with HPT, HSE, Anglesey EHO and FSA to drive change forward</p> <p><b>UPDATE: HSE to send contact details of ■ from 2 Sisters to include as a member of this meeting</b></p>	■	<p>Ongoing</p> <p>Meeting scheduled for 26.02.20</p>
40/20	Amend minutes from 15/06/20 as what was reported is not a true reflection of HSE findings	■	Complete
60/20	Arrange mop-up plan of postal kits/redirection to alternate testing site. List of 20 individuals without transport/unable to travel to testing centre forwarded to ■ in BCUB	Betsi Cadwaladr University Health Board	Complete
73/20	<p>Circulate final version of cases definition to the group</p> <p><b>UPDATE: Circulated to group members 25.06.20</b></p> <p><b>ACTION: To be included on the agenda of the OCT on 25.06.20</b></p>	■	Ongoing.
76/20	Pick up off line the concern that contractors have continued to travel to Anglesey after 05/06/20 (Raised by ■ Flintshire LA)	■	Complete



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	<b>UPDATE: Individuals continuing to work at the site self-isolated on the 17.06.20</b>		
77/20	Look at results sent to TTP saying incomplete (Raised by [REDACTED] Anglesey LA)  <b>UPDATE: Ongoing action as part of the data review exercise</b>	[REDACTED]	Ongoing
78/20	Separate Task and Finish group to be set up to discuss a protocol to deal with breaches of compliance - Group to include PHW as proper officers, EHOs from Anglesey and Gwynedd, [REDACTED] and [REDACTED]	[REDACTED]	Ongoing
79/20	Key messages to be crafted by specialist behavioural teams in PHW - [REDACTED] to assist on leading this	[REDACTED]	Ongoing
82/20	Anglesey EHO to prepare a request to co-operate letter to be sent to workforce who have not gone for testing. Group asked for this to be agreed by OCT before distribution.	[REDACTED]	Ongoing
83/20	Consider if contractors from Sandycroft site should be tested	[REDACTED]	Ongoing
84/20	[REDACTED] to share list of results with [REDACTED] (Ynys Mon) and [REDACTED] (Gwynedd) at the local authorities	[REDACTED]	Complete
85/20	Identify if communications need to go out in language other than Welsh or English  <b>Update: OCT members to be aware of the 24-48 hours delay in translation of materials.</b>	Health Protection Team	Complete
86/20	Map cases geographically to inform epidemiological awareness. Support offered from BCUHB to facilitate this. To be shared with OCT once complete.	Health Protection Team / [REDACTED]	In progress
87/20	Produce reactive statement- Agreed to show increase in numbers but also to ensure community confidence	[REDACTED]	Complete
88/20	Arrange daily meetings up until Friday 26 June, then will review	[REDACTED]	Complete
89/20	[REDACTED] to develop a reactive media statement and share with partners of the OCT.	[REDACTED]	
90/20	[REDACTED] to share staff positive and negative test results with the company whilst ensuring that staff are aware of the mechanism to seek further advice and support if required.	[REDACTED]	



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