

Process for measuring children & completion of the schedule results form for Child Measurement Programme for Wales

Eligibility for participation in CMP for Wales
 All Children who have their fifth birthday between September 1st and August 31st of the current school year , who also attend a school in Wales. (Reception Cohort)

CMP Schedule forms are lists of children at a particular school with space to record all the required results for the Child Measurement programme for Wales. Inclusion of a particular child on the CMP schedule list is dependant on having a correct school code linked to the child's record .the schedule form also contains details of the last two recorded height/ weight /BMI Centile results.

Blank **CMP Unscheduled forms** are used to capture results and update the child health system concerning children not listed on the schedule form.

Compare CMP Schedule list with School Register
 If child's details are incorrect please amend them, before recording the results
 If child's name is not on schedule list enter their details using an CMP unscheduled form

Has parent been provided with opportunity to withdraw their child from CMP ? (Opt out)

Send pack or contact parent to inform them about CMP so that they may make an informed choice

Check with school for responses from parents

Has parent requested that their child isn't measured at all ? (Withdrawn from both CMP and School Health Assessments)

DO NOT MEASURE CHILD
 Complete boxes :
Reason to excl from CMP = 1
Reason Not Measured = 1

Has parent informed school nursing service that they wish to withdraw from CMP only ?

Record
Reason to be excluded from CMP = 1
 This will ensure results will NOT be included in CMP analysis but remain part of child's record

Has Parent requested results ?

Record Y = Yes in Parents Requested Results

Record N = No in parents Requested Results

MEASURE CHILD

Complete Clothing Field

Was both an accurate height and weight measurement possible ? (It may not be the possible to accurately measure children with spinal contractures, prosthetic limbs or wearing turbans)

Was the child measured ?

Record the height and weight results on the form to the nearest 0.1 cm /0.1 kg

Record :
Reason to Excl from CMP = 2
 These results will form part of the child's medical record but will not be used for CMP

Record the reason why the child wasn't measured in the box labelled **Reason not Measured**

Ensure the date of assessment measured is correct

Return completed schedule form to child health for data entry as soon as possible, within 2 weeks off measuring session.

After data is entered for the first measuring session , Child health is able to run results and uptake reports and a new CMP Schedule form for the catch up session . The new schedule will contain the names of children registered at that school (ie have the correct school code) not excluded who haven't yet been measured. Children recorded as moved out or opted out of CMP will not appear on the updated schedule.